



**TEAM VULCAN**  
**SUPERVISOR MEETING 8**

<b>Date:</b>	12 <sup>th</sup> Nov 2015
<b>Time:</b>	2.30 pm
<b>Venue:</b>	SMU SIS Level 4, Meeting Room 4.6
<b>Attendees:</b>	Yeo Cheng Fu, Low Wei Ting, Gareth Ng, Heng Kok Chin, Benjamin Chia, Chan Jing Vin and Prof Cheok Lai Tee
<b>Absentees:</b>	

**Agenda:**

- Updates

**Discussion:**

Updates

- Moving to production server, Vesta is delayed again. Team has moved to Vesta once on 9<sup>th</sup> November but because there was issue with session forwarding and email notification, therefore we decided to move back to the test server, Hestia to ensure our pilot study run smoothly.
- On the 11<sup>th</sup> November, the issues have been resolved and there was miscommunication with Livelabs staff as they thought we would move immediately, thus they removed our permission and we run into issues with our web application. Pilot study on the mobile was not affected as the team was quick in executing our mitigation plan.
- Pilot study started as planned on 11<sup>th</sup> Nov and estimated end date is 15<sup>th</sup> Nov, but we expect some delay thus we will only be moving to production server after that. After which the Hestia server will be deleted.
- We will be handing over to our sponsor on 20<sup>th</sup> Nov.

Others

- Demo of what we are conducting for pilot test – All mobile parts.
- Showed screenshots of what the participants is to expect.

The meeting was adjourned at 4 pm. These minutes will be circulated and adopted if there are no amendments reported in the next three days.

**Prepared By:** Low Wei Ting

**Vetted By:** Yeo Cheng Fu