**Meeting Minutes 15**

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| **Date:** | 2012-07-08 |
| **Time:** | 1.00pm – 8.00pm |
| **Attendees:** | Zax Xu Peiwen, Madeline Ong Hui Ying, Tan Chang Kiat, Siti Mardiana Binte Tumadi (Pei Wen late because needed to send her mother to the hospital) |
| **Agenda:** | To finalize:   * Schedule * Bus and Schedule Metric * Storyboard * Use Case * Sequence Diagram, Class Diagram, Workflow diagram * Wiki |

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| **No.** | **Discussion** | **Done By** |
|  | * Finalize schedule   + To be updated on Wiki   + At the end of the iteration 3, to consider putting location based services after presentation (to put this function at iteration 5 instead of instead 4) as we need to consider deploying the location based service on the client’s server first. Team foresee difficulties in integrating this function in the early stages of development due to tight schedule. Chang Kiat suggests focusing on the basic functionalities (the QR code generator, newsfeed and business profile pages) and having them working properly before the presentation. | Madeline |
|  | * Finalised bug and schedule metrics   + Schedule ratio = actual hours/estimated hours | Mardiana |
|  | * To rephrase the word “Vote” * Storyboard   + To implement time duration for every vote   + **To remove the check-in rights to the vote, check-in is merely for engagement and connection between businesses and customers (possible additional functionality: B1G1Chat)**   + Scan QR code entitles 1 vote **– every transaction entitles one vote**   + Since we are dropping the matching feature (every check-in to a specific genre), every scan will redirect the user to the list of projects which the business supports (Each QR code is unique to each business)   + The project list page will display 10 projects per page.     - To include Next hyperlink at the bottom of the page   + To include the food, shelter, health, education, environment, others tab at the top of the page (follow the original B1G1 website)   + Due to space constraint, to include drop down list to display the project category selection | Chang Kiat |
|  | * Business page project list   + Understand the concept of “favourites”   + When business click on the project tab, they will see the favourite (past project selection) page. They have the option to add more or delete current projects for voting purposes.   + If they wish to add more, they will redirect to the project list which display all projects | Zac |
|  | * Made changes to the Wiki page * Updated the project overview and project management * To include the metric tables in the project management tab * To include the diagrams in the Wiki once they are finalized * Updated the use case and class diagrams | Mardiana  Chang Kiat |
|  | * Discussed on the workflow diagram * Updated the workflow diagram | Madeline |
|  | * Discussed on sequence diagram * Total of 12 diagrams |  |

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| **No.** | **Task to be completed prior to next meeting** | **Done By** | **Due Date** |
|  | Storyboard  Schedule | Chang Kiat  Madeline | 09/07/2012  10/07/2012 |

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| **No.** | **Agenda for next meeting** | **Done By** | **Due Date** |
|  | Complete SD Diagrams:   * Manage newsfeed * Manage Location * View Quick Tour * Manage Impact * Calculate Number of Support * View Giving Summary * Calculate Giving | All |  |