

Date:	22/06/2017 (Thursday)
Time:	7pm - 10.30pm
Venue:	SOE GSR 2-12
Attendees:	Low Wen Jun (Belynda) Mario Yeremia Ngawing Tan Ming Kwang Gwee Wei Ling Rafid Aziz Eugene Tan
Agenda:	<ul style="list-style-type: none"> - Update everyone about their progress - Plans for upcoming client meeting (27th Jun) - Discuss group algo - Demo of current application - DB Fixes - UT process - Lesson Selection UI

	To-Do	Assignment	Due Date
1	Update Wiki with user tests and test cases from previous sprint. Create User Test Case Set up next internal meeting on 26th June	Belynda	24 June
2	Displaying of course in TRF (Lesson Table) Displaying approval workflow	Wei Ling	23 June
3	TRF Validations Explore Table Pagination (displaying only first 10 records then have a next button)	Mario	23 June
4	Set up Azure as deployment Populate database for UT	Eugene	23 June 14 June
5	DB for Group Algo	MK	30 June
6	Create test Case for UT	Rafid & Belynda	25 June

	Things Discussed	Conclusion
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1	<p><u>Progress Update from everyone</u></p> <p>Project Management:</p> <ul style="list-style-type: none"> - How many user tests should we have? What are the dates? <p>QA:</p> <ul style="list-style-type: none"> - 1 bug thus far → Login error message - Frontend requested to test on mobile responsiveness - To be done: <ul style="list-style-type: none"> - Check Approval workflow is accurate <p>Frontend:</p> <ul style="list-style-type: none"> - Nav Bar is updated with new tabs - TRF fields is up to date and will be auto filled based on the login details. In addition, will show the course details such as venue, time slot etc (in progress). - Submit button have a pop up confirmation - Added an application history page for users to view <ul style="list-style-type: none"> - Pending, approved etc - Approval remarks is located with the form which is view-able with a click (in progress) - Validations for the form still on going - Tie DB to the form's section C (Done by MK.tan) <p>Backend:</p> <ul style="list-style-type: none"> - Category of staffs updated: <ul style="list-style-type: none"> - Staff - Supervisor - HOD - HR - HR HOD - Superior 	<p>Project Management:</p> <p>4 UT. 27th June is a UT as we will have 4 users. Other UTs' date will be decided along the way.</p> <p>QA:</p> <p>Test for mobile responsiveness after it's deployed on Azure which is on 23rd June.</p> <p>Frontend:</p> <p>Tasks are mentioned in To-Do List</p> <p>Backend:</p> <p>CEO will only need to approve in 4 conditions:</p> <ol style="list-style-type: none"> 1. Staff who applied is on probation period 2. Course requires staff to go overseas 3. Training course is more than 10k 4. CEO is the direct supervisor of the applicant
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	<ul style="list-style-type: none"> - Update master page UI <ul style="list-style-type: none"> - Customised view for different level of users - Updated a few schema for DB - Routing: <ul style="list-style-type: none"> - Thinking on group algorithm - Update the routing to the new categories - Hashing of password <ul style="list-style-type: none"> - User ID = NRIC - Password = surname - Admin login id and password is admin - Eugene has errors with DB - Eugene will try to host on Azzure ASAP 	<p>Conditions where form cannot be submitted:</p> <ol style="list-style-type: none"> 1. Insufficient training funds 2. <To be updated>
2	<p><u>Demo of current application</u></p> <ul style="list-style-type: none"> - Can enter into homepage without logging in but you must login to see features - Upon Login, if youre an approver, will show your pending approver list - Application of course allows you to choose individual and group - Disclaimer will be pop up before entering application page - TNF will auto population the staff information - After selecting course, will display course information automatically - When you clear the TNF, pop-up message will appear to ask for confirmation to clear the page. Same goes for submit button. - Can “view application status” to see the current status of the application form 	<p>Question to clarify:</p> <ul style="list-style-type: none"> - What is staff employee number?

	<ul style="list-style-type: none"> - Login as Approver, he should be able to see a notification list "you have a form pending approval from Tan Li Gek" 	
3	<p><u>Group Algo</u></p> <p>If there are multiple hierarchy of staffs available within one form, route to the supervisor of the highest rank of applicant.</p> <p>There is this possible scenario whereby the form can drop individual staff who gets rejected by the approver. The remaining staff will still get approved for the course.</p> <p>If so, we will encounter the problem of database error whereby we will need to find a way to manipulate the DB such that it caters to the above scenario</p>	<p>We need to edit the database such that it enables the individual staff approval despite it being a group TNF. We are looking at implementing a new table to handle this.</p>
4	<p><u>UI</u></p> <p>Each role will take on a computer.</p> <p>Computer 1: Staff Computer 2: Supervisor Computer 3: HOD Computer 4: HR Computer 5: HR Director Computer 6: CEO</p> <p>Workflow:</p> <p>$0 \leq x \leq 10,000$ Staff → Supervisor → HOD → HR HOD</p> <p>$x > 10,000$ and Overseas and on Probation Staff → Supervisor → HOD → HR → HR HOD → CEO</p> <p>Test Cases:</p> <p>Each Role can have 4 scenarios:</p> <ul style="list-style-type: none"> - Normal - Overseas course - Probation 	

	<ul style="list-style-type: none"> - Bond (together with 10k) <p>For testing we have 3 staff for each category:</p> <p>Eg: Normal staff x2 + 1 under probabtion staff</p> <p>Normal Supervisor x2 + 1 under probabation</p> <p>Require 3 Courses x 2 different timing each:</p> <ul style="list-style-type: none"> - < 10,000 - > 10,000 - Overseas <p>16 Test cases:</p> <p>3 for staff</p> <p>3 for supervisor</p> <p>3 for HOD</p> <p>3 for HR</p> <p>3 for HR HOD</p> <p>1 for CEO</p>	
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The meeting was adjourned at 10.30pm. These minutes will be circulated and adopted if there are no amendments reported in the next three days.

Prepared by,
Low Wen Jun

Vetted and edited by,
Rafid Aziz