Date:	27/09/2017 (Wednesday)
Time:	1.00pm - 2.00pm
Venue:	Prof Office Level 5
Attendees:	Team PlusMinus: Low Wen Jun (Belynda) Rafid Aziz Tan Ming Kwang Gwee Wei Ling Mario Yeremia Ngawing Eugene Tan Wei Hong Supervisor: Paul Griffin
Agenda:	- Burndown Chart - Mid Terms Materials

	To-Do	Assignment	Due Date
1	Update Mid Terms Wiki	Belynda	30 Sept

	Things Discussed	Conclusion
1	**Prioritise the bugs:** - What to debug first? - Estimate the effort required - Clear bugs before continue developing - What the impact is - In terms of Effort and time? - Consider de-scoping - Move the timeline and include bug fix, can add in the bug numbers if have space - Sprint 14? Use that for buffer?	Prof Suggestion: Use buffer and don't descope or descope and don't use buffer or half half - Buffer can be used for bugs because they are unexpected
2	**Midterms Wiki** - Color new modules in project scope - Excel of functions to add in what are the new modules - color and the hours	

	- Project timeline, use colors to show what's removed/added in
	- Say some story behind sprint 5,6,7 to explain that deviation
	- Tell a story to the bug metrics up and down
	    - Requirement misunderstanding?
	    - Coding problem?
	    - Etc
	
	- Add a risk ID to issues log
	- In deployment: how isit deployed?
	    - War file?
	    - Deploy to where? How isit done? Thru emails? Or push automically?
	    - What post deployment checks you done?
	    - What standard test you run to test the system?
	
	- UT summary
	    - How many from which role?
	    - Give a summary of the results
	    - How many failed? How many passed? Satisfaction level?	

3	Recommended to have whole team to present midterms.	

4	**What happening to be in UT:**
	- Data access issues
	    - Naming conventions
	    - Integration issues
	What can you change in your process?
	- Do a full flow to test the entire thing
	- End to end testing
	- Logic testing
	    - A full consideration of the logic for the functions
	- Prof Suggestion:
	    - Have a data dictionary to set standards
	- Have a 'opps can't find page' to not scare the users with crashing portal	

	- Add in the number of pass/fail test cases **UT Testing:** 1. You can ask the step by step to be done by friends 2. And then high level testing to be done by users	
5	**Automatic Testing** 50 users at a time - response time is quite good $\rightarrow$ 23.25ms	
6	**Server issues**: Can't host the database on the server itself, so now it's on azure. Aim: set up the database in the same server	

The meeting was adjourned at 2.00pm. These minutes will be circulated and adopted if there are no amendments reported in the next three days.

Prepared by,
Low Wen Jun

Vetted and edited by,
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