SUPERVISOR MEETING MINUTES

Date:	16/02/2016
Time:	1530hrs
Venue:	Prof Chris Boesch's Office
Attendees:	Claudia Foong Pui Shuen, Goh Yi Xuan, Karen Lim Wen Yan
Absentees:	Eva Tan Guan Hua, Nguyen Luong Thanh, Vu Hoang Minh
Agenda:	1. Update Prof on User Testing 1 findings 2. Others

No.	Task	Follow Up(Person-In-Charge)	Deadline
1.	**Update Prof on User Testing 1 findings** 1. To include short formula on how values are derived 2. To indicate clearly the time frame for the graphs/tables they are viewing as when they navigate to and fro, they lose track of time period which they are looking at 3. To indicate the planned vs actual time taken for pickup/delivery and how late the delivery was rather than to just indicate late/on time vs we thought they just wanted to know if it's on time 4. Include a value for median	-	-
2.	**Others** 1. Show that we tested our application's usability(in case if client does not want to launch our application we've shown that we've put in our best effort in understanding our end users and meeting their needs) 2. Why would our client not want to launch our application despite a demand for it? Currently they are focusing their energy on expanding the client base for Versafleet, their key product. Also, not many Versafleet subscribers have actually started using Versafleet. Since our application builds on Versafleet, without data from Versafleet, no useful	-	-

	information could be displayed on Versafleet Analytics.		

Vetted by: Eva

Follow up: To be circulated amongst team