

**Date:** 01/04/2016  
**Time:** 1300 – 1330  
**Venue:** SIS Mok's Office

**Attendees:** Gauri  
Sin Xin Yee  
Tay Guang Wen  
Yap Wei Heng

**Agenda:** 1. Updating Mok on our work so far  
2. Feedback from Mok

	<b>Task/ Description</b>	<b>Person-in-charge</b>	<b>Due Date</b>
1	<u>What is left:</u> <ul style="list-style-type: none"><li>• Report module: Works but works on html display, we are working to make it be able to download as an excel</li><li>• Statistics module:</li><li>• Pledge module: Done</li><li>• Gamification module is dependent on Wilson's criteria for the badges. We have contacted and chased him but he has yet to get back to us still.</li></ul>	ALL	
2	<u>Deadline</u> <ul style="list-style-type: none"><li>• We aim to finish our coding work by next Monday, 4 April 2016.</li><li>• We will conduct another user test with either ITE or SMU Verts to test our completed final modules.</li></ul>	ALL	

The meeting was adjourned at 1330 hrs. These minutes will be circulated and adopted if there are no amendments reported in the next 24 hours.

Prepared by,  
Sin Xin Yee

Vetted and edited by,  
Tay Guang Wen