

Date: 12 March 2018

Time: 7.30pm

Venue: SMU SIS MR 4-3

Attendees: Gerald Tan
Bertran Queck
Yeo Yi Xiang
Jamie Chew
Toh Yi An

Agenda:	<ol style="list-style-type: none">1. X-factor<ol style="list-style-type: none">a. Proof of Deployment with MITB and Retail Banking Students isn't sufficientb. Should have some other goals e.g. 100 requests made on the platformc. "Significant" improvement from post to pre quiz --> Is it too vague? → Confirm w Hwee Xiand. 30% improvement from post to pre quiz2. Pitch video<ol style="list-style-type: none">a. What to bring, allocation of roles, etcb. Jamie bring camerac. Yixiang as main cast, Gerald as interviewee, rest as calefared. Postpone to Friday 1.30pm due to some members having midterms tests3. Date for User Testing on Week 11<ol style="list-style-type: none">a. Wed/Fri (gather enough participants first)b. Yi An prepare test script and create survey4. Task allocation<ol style="list-style-type: none">a. Gerald - Descriptive & cluster analysisb. Yixiang, Bertran - Multiple learning cubes and questionsc. Yi An - Quality assurance, develop User test plan & PODd. Jamie - All documentations by 19 Mach
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The meeting was adjourned at 9pm. These minutes will be circulated and adopted if there are no amendments reported in the next three days.

Prepared by,
Jamie