

Date: 22 Jan 2018
Time: 7pm
Venue: SMU SIS MR 4-3

Attendees: Gerald Tan
Yeo Yi Xiang
Jamie Chew
Toh Yi An
Bertran Queck
Professor Alan Megargel

Agenda:

1. Create Standing Instructions
 - a. Prof Alan to complete and send over
2. Is there a REST API for Get Billing Orgs?
 - a. It's a Get Merchants method, with no parameters
3. Deployment on Friday on AWS
4. Clarifications on first Proof-of-Deployment
 - a. Request class list
 - b. Time extension from 45 min to 60 min
 - c. PM to submit Lab Guide by Thurs 25 Jan

The meeting was adjourned at 8pm. These minutes will be circulated and adopted if there are no amendments reported in the next three days.

Prepared by,
Jamie