**JPT Project Meeting Minutes**

**Meeting 30**

Date: 29th March 2010, Monday

Time: 12.00pm to 2.00pm

Venue: SOB GSR 2.13, SIS GSR 2.7

Attendees: Vivian Choo, Stanley Ng, Lin Xuan Kuang, Lau San San, Gloria Yeo, Low Yi Yang

**Agenda of meeting:**

1. Preparation for Client Meeting at 2:30pm
2. E-Learning
3. MMS
4. AOB

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| **Minutes** | | **Action By** | **Due Date** |
| 1 | **Preparation for Client Meeting at 2:30pm**   * Testing & Fine-tuning MMS features * Testing & Fine-tuning E-Learning features | All |  |
| 2 | **E-Learning**  Completed 60% of Learning module 2 (L2):   * Converted SGP Circuit Park map into Vector image * Developed map-based tutorial * Integrated ‘cross section’ movie clip into L2   Updated and finalized Quiz Module 2  Continued development on Learning module 3  Updated and finalized Quiz Module 3 | Yi Yang  Gloria  San San |  |
| 3 | **MMS**  Completed page views, current records per page: 10 & 20  Rows sorting ‘order by’ specific columns.  Profile page development in progress  Research and development for Export to Excel | Stanley  Xuankuang  Vivian |  |
| 4 | **AOB**  Next team meeting will be held on the 31-Mar-10, Monday, 10.00am to 7.00pm, SIS GSR 3.3 |  |  |

The meeting was adjourned at 7.00pm. These minutes will be circulated and adopted if there are no amendments reported in the next three days.

Prepared by,

Low Yi Yang

Vetted and edited by,

Stanley Ng