DATE	10 February 2014
TIME	1pm
VENUE	Green Transformation Lab
ATTENDEE(S)	Lim Xin Yi, Shemin Ang, Gwendolin Tan, Ng ZhenYuan Client: Mr Tan Pang Jin,
ABSENTEE(S)	Ms Tan Kar Way, Chua Pei Shan

AGENDA	1. Feedback on application 2. Feedback from User Testing 1 3. AOB

Topics	Details

Feedback on application and discussion for function	1. Graph
	   • Waterfall cannot be done as the scale can be too big.
	   • Cost is weighted cost per lane.
	   • Pie chart might not make sense for some of the data. Lane specific (Only for Carbon and Expenses)
	   • Set smallest to one and the rest as ratio.
	2. Deconsolidation
	   • Biz Case: They already have two DC, and they want to close down one and expand on the second one. The number of production for another DC will be doubled.

Feedback from UT 1	Major Changes in UT1:
	1. Cannot find plan button
	   o Change button from 'Plan' to ' Create Scenario'.
	2. Cannot find Lane Table
	   o Change tab from 'Click for Lane Table' to 'Lane Management'
	3. User tends to click on checkbox at Home Page
	   o Checkbox at Scenario Management removed
	   o Have an additional 'Analyze Scenario' tab for users to analyze their scenarios.
	4. The percentage of the transportation modes is not auto-filled (default should be zero)
	   o Client does not see a problem. So don't need to change.
	
	Proposed Changes to client:
	
	• Allow user to create product at scenario form page and at the product management tab.
	
	   o Use a dropdown list at the scenario form to indicate if user wants to select an existing product or create a new product
	• There can be cases that there is zero cost for shipment hence there

	is no need for validation for cost of shipment. • The reason of having emission factor at each individual account is because - Users might have their own emission factor. This differs from company to company. - This cannot be hardcoded and it gives the flexibility for users to have more accurate results for their carbon emission, service time and cost. - These factors changes over time and people have different factors. - This is more like a admin function however our application does not have a admin controlling it hence users are able to change the emission factor. - It is optional
AOB	1. Client updates Pei Shan about the UT 2 dates with his colleagues. 2. 17th February for midterm rehearsal

S/N	Task	Member Responsible	Due Date

The meeting ended at 2.07pm. These minutes will be circulated and adopted if there are no amendments reported on the next three days.

Prepared by,
Xin Yi

Vetted and edited by,
Shemin Ang