Internal Minutes 24

|  |  |
| --- | --- |
| Date: | 8th December 2013 |
| Time: | 2pm -3pm |
| Venue: | IS 480 Project Lab |
| Attendees: | 1. Lim Wee Ta
2. Danial
3. Rachelle Lewis
4. Chloe Chiang
5. Aretha
 |
| Absentees:(provide reason if any) |  |
| Agenda: |  Sprint 9 Weekly Meeting  |

**Discussion:**

|  |  |  |  |
| --- | --- | --- | --- |
|  |  | Action By | Deadline |
| 1 | Sprint 9 Weekly Meeting* Check on the charts progress
* Prepare documents for User Testing
* Continue input data into database
 | Danial / ChloeRachelle / Wee TaAretha  | 22 Dec 201322 Dec 201322 Dec 2013 |

Minutes taken by: Rachelle

Vetted by: Lim Wee Ta

8th Dec 2013