**FYP Meeting Minutes**

**Location**: School Of Information System, class room 3.1

**Date and time**: 19th February 2010, 10am

**Purpose**: Planning for second milestone.

**Clients** attended: Not required.

**Team members attended**: All

**Absent**: No absentees.

**Planning for team activity and 2nd milestone**

|  |  |  |  |
| --- | --- | --- | --- |
| **Milestone** | **To be completed on** | **Modules to be completed** | **In Charge** |
| 2 | 03 Mar 10 | **BTG Members/Affiliates/Country Licensees**   * View/Post/Edit/Remove Partnership Opportunities * Post Contributions on Twitter * Post Contributions on Facebook * View/Post/Edit/Remove Contents (e.g. Blog, Articles, Images, Videos, Links)   **All Users**   * View/Post/Edit/Remove Comments & Job offers | **Xuanyi**  **Alex**  **Xuanyi**  **Wenhao**  **Alex** |

The team will develop the project based on the planning above.

**Important Notes:**

1. Term break, team to schedule meetings with clients for the design of the user interface.
2. More evaluation will be done in the next meeting.

**Created By**: Oh ChongHeng, Lead Documenter and Liaison