

Date:	09/06/2017 (Friday)
Time:	7.15pm - 9.00pm
Venue:	SOE GSR 2-2
Attendees:	Low Wen Jun (Belynda) Mario Yeremia Ngawing Tan Ming Kwang Gwee Wei Ling Eugene
Agenda:	<ul style="list-style-type: none"> - Update Mario about functionality list - Update everyone about their progress

	To-Do	Assignment	Due Date
1	Detailed Functionality List	Mario	18 Jun
2	Request from AMK the TEF form Get live server from AMK	Belynda	12 Jun

	Things Discussed	Conclusion
1	<p>Functionality List</p> <p>1. Customizable TNF:</p> <ul style="list-style-type: none"> - Superuser CRUD approval workflow - Everything (Criteria, Users, workflow etc) can be edited - Front end to make logic checks - Role, User, Definition - Need to note if hit bond criteria and within probation. Both fields are modifiable <p>2. eLearn:</p> <ul style="list-style-type: none"> - View courses <ul style="list-style-type: none"> - Core modules - Elective modules - HR thinks useful for staff - Approval 	<u>NIL</u>

	<ul style="list-style-type: none"> - For higher management - View materials <ul style="list-style-type: none"> - Free for all and applied courses - Create course - Quiz Module <ul style="list-style-type: none"> - Remains same - TEF Module <ul style="list-style-type: none"> - Remain the same - Email <ul style="list-style-type: none"> - HR will trigger - Audit Module <ul style="list-style-type: none"> - Track and Log backlogs 	
2	<p>Progress Update:</p> <p>PM:</p> <ul style="list-style-type: none"> - Proposal - Updating wiki - Market Research <p>Backend:</p> <ul style="list-style-type: none"> - Created schema - Still in the midst of editing schema but 80% done - Logic for Individual approval routing is 60% done - Entity classes - DAO connection to DB - DAO is up to date - Web form to search in the DB - Configuration is all up - Looking forward: Backend will test logic before handing over to QA <p>Frontend:</p> <ul style="list-style-type: none"> - Login page - Faced issue with login display when wrong entries are entered 	<p>Ming Kwang and Eugene to tidy up backend logic.</p> <p>Wei Ling to come up navigation bar, skeleton portal.</p> <p>Mario to come up with detailed functionality list, solve the login error, research on carousel news banner.</p>

	<ul style="list-style-type: none"> - Looking forward: <ul style="list-style-type: none"> - Master page - Navigation bar - Footer bar - Skeleton portal - Learn Hub Logo - TNF Form 	
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The meeting was adjourned at 9.00pm. These minutes will be circulated and adopted if there are no amendments reported in the next three days.

Prepared by,
Low Wen Jun

Vetted and edited by,
Rafid Aziz