



## INTERNAL MEETING MINUTES

<b>Iteration No.</b>	6
<b>Meeting No.</b>	1
<b>Date of Meeting:</b> (Day Month Year)	20 January 2014
<b>Time:</b> (hh:mm to hh:mm)	19:00 to 21:00
<b>Venue:</b>	SIS GSR 2.6
<b>Meeting Chairperson</b>	Tan Rui Jia Noelle

**1. Meeting Agenda**

- (a) Pre – Iteration Planning
- (b) Review of Requirements
- (c) Testing Updates
- (d) AOB

**2. Attendance****Name [Absent/Present]**

Bie Ya Qing [Present]

Low Wen Guang [Present]

Sebastian Kiran Joy [Present]

Tan Guo Hao [Present]

Tan Rui Jia Noelle [Present]

Victor Lee Hong Zhi [Present]

**3. Discussed Content****Topic**

- (a) Pre-Iteration Planning

- a. Iteration consists of the following functionalities
  - i. Advanced Analytics [Web]
  - ii. Lucky Draw [Web]
  - iii. Optimise UI [Mobile]
- b. Development should end by 31<sup>st</sup> Jan
- c. System Test – 1<sup>st</sup> Feb
- d. Integration Test – 2<sup>nd</sup> Feb
- e. UT 1 – 3<sup>rd</sup> Feb

(b) Review of Requirements

- a. Advanced Analytics [Web]
  - i. Refer to requirements document
- b. Lucky Draw [Web]
  - i. Should not be a function by itself
  - ii. Needs to be part of the application as an entity
- c. Lucky Draw [Mobile]
  - i. Consult mentor of possibilities
- d. Android Update
  - i. UI changes are not as easy as they seem. It is unlike css where the layout doesn't shift with changes
  - ii. Revamp events to include display of sections: Require activities to be replaced by "fragments". To dynamically replace and manipulate the parts in the long term
  - iii. Everything taught during SE is not even scratching the surface. There's too much to learn even in terms of UI.

(c) Testing Updates

- a. User Testing
  - i. Split into two sessions – one for organisers and the other for participants
    - 1. Possible Test environment: New CCA Exco taking over. User belongs to new Exco and has to figure out how new events need to be created
  - ii. Possible Evaluation Questions
    - 1. Are you satisfied with the product? Will you use it again?



<ul style="list-style-type: none"><li>a. Yes, yes → GOOD</li><li>b. Yes, no → Why? Can be not good enough compared to other competitors</li><li>c. No, yes → Why? Can be bad but better than existing products</li><li>d. No, No → GG</li></ul> <p>b. Test Cases</p> <ul style="list-style-type: none"><li>i. iOS test cases should be different from Android</li></ul>
(d) <u>AOB</u>
<ul style="list-style-type: none"><li>a. Midterms is in 1 month</li><li>b. Next Supervisor Meeting: Friday, 430pm @ SIS GSR 2.6</li></ul>

4. Next Meeting	
<b>Date of Meeting:</b> (Day Month Year)	25 January 2014
<b>Time:</b> (hh:mm to hh:mm)	13:00 to 15:00
<b>Venue:</b>	SIS Level 2

5. Pre-work/Preparation (documents/handouts to bring, reading material, etc.)		
Description	Prepared by	Due Date
User Testing SOP	Low Wen Guang	01 February 2014

**Minutes Prepared By** Tan Guo Hao, Victor Lee Hong Zhi

**Date** 20 January 2014

**Vetted and Edited By** Tan Rui Jia Noelle

**Date** 20 January 2014