**Date:** 11/1/2016
**Time:** 1130-1230
**Venue:** Park Mall B1

**Attendees:** Gauri Bhatnagar
Tay Guang Wen
Wilson Ang

**Agenda:** 1. Clarifying details with Wilson
2. Update Wilson on Progress

|   | Task/ Description | Person-in-charge | Due Date |
|---|---|---|---|
| 1 | Eco Action History:<br>You suggested that we could have a pop-up on the circle showing the "Rank" that would allow users to show them their Eco Action history.<br><br>Calendar Module:<br>We decided that it would be better if we did not carry on with the calendar, as it would not look as good on mobile phones. Instead, we will be displaying it in a list, where the Event Image, Name, Description will be displayed with buttons on the right that would allow you to "Join Event" etc.<br><br>Pledge Module:<br>We were discussing whether the pledge should be a pop-up or a page on its own. If we make it into a page on its own, what other things would you like to include in that page in addition to "Taking the Pledge". If it is a pop-up, perhaps we could replace one of the blue circles at the bottom row.<br><br>Greenhulk Load:<br>You mentioned that Greenhulk can handle from 5,000 to 10,000 users at a time. You also mentioned that you will have to check with John about it.<br><br>Social Media Module:<br>We showed you an example of how the social media page can look like (http://www.unicornisland.ca/#!shop/c1eka), and you said that you were okay with it, but you would like to see if it was possible for us to do it in such a way that it would be in circles, and the text would be seen when the image flips. For text that are too long, you mentioned that we can do it in a way similar to how twitter cuts off after the word limit and replaces it with "…" | ALL | |

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|---|---|---|---|
| | Newsfeed:<br>You mentioned whether it was possible for us to embed links to web pages, similar to Facebook, which would allow us to upload pictures to use as the thumbnail.<br><br>Web App Clean Up:<br>After we get all the fundamental functionalities up, we will have to make sure we do some clean up (For e.g. the "x" in the pop-ups to be in hexagons or circles)<br><br>Points:<br>We discussed that it is not very user friendly for the points to only be displayed when the user clicks on "Claim Rewards" and we believe that the points should be displayed on the My Account Page, either under the user's Rank (which may be a little too cluttered) or next to "… joined since…"<br><br>Soft Launch:<br>You mentioned that you will be targeting schools for the soft launch, 2 Secondary and 1 Post-Secondary. We also discussed about letting a few of us be there for the soft launch, and you were okay with it.<br><br>Weekly Meetings:<br>We discussed that we should meet on a weekly basis, perhaps after our Supervisor Meeting so that we can have a discussion when everything that we went through in the Supervisor Meeting is still fresh in our minds. | | |
| 2 | The following are what we have decided and what needs to be done after this meeting:<br>1. Wilson will be providing us with the images or icons that we will be using for the web application.<br>2. We will have to inform Wilson when we can carry out the soft launch of the web application as soon as possible so that he can contact the schools and let the minister know.<br>3. Wilson will let us know what you would like to do with the "Pledge Module". | ALL | |

The meeting was adjourned at 1230 hrs. These minutes will be circulated and adopted if there are no amendments reported in the next 24 hours.

Prepared by,
Tay Guang Wen

Vetted and edited by,
Tay Guang Wen