

Iteration 10

Date: 10 Jan 2015

Time: 12.30PM - 7PM

Venue: SMU-X Meeting Room 2-2

Attendees: Seol Hye Ri, Tan Gui Shi, Hakam, Max, Shi Kai, Brindha

Absentees: -

Internal meeting agenda:

To be discussed / brought up	Remarks / Comments
Our progress from yesterday (updates)	
Client's comments on progress and dropping of Budget feature if time is too tight	
Guishi to go through prototype for Guest List Manager (merge of guest manager and table allocation manager)	

Discussed during meeting:

- 1) What we did yesterday (Brindha, Gui Shi, Hye Ri)
 - Table allocation:
 - guest manager and table allocation will be combined
 - Wedding fair:
 - Positive responses
 - Send read-only link, advertisement will be free for vendor (confirmed with Big Max)
- 1-1) What we did yesterday (Shi Kai, Max, Hakam)
 - RSVP:
 - Linked with Guest manager
 - Worked on web hook, able to communicate with Guest manager
 - Inbox function added in Guest manager
 - Architecture of Graph Paper:
 - Display works from repository of HTML
 - Back-end is all done by meteor
 - Diagram can be drawn from meteor website
 - 2 data bases located in(non-relational, meteor server itself)
 - three components to take note of: database, server, client (computer)
 - client goes through server to receive database
 - mini mongo interacts with data it has and makes change in back-end to prevent latency (kind of local copy)

blaze (core module) renders into screen, makes change in front-end

2) **Advice from Big Max**

- We need to work on overall look and feel of canvas
- Might need to drop Budget
- Do work flow

3) **Timeline plan (What do we need to do)**

- **Revamp:**

Revamp will be done on Timeline, Tips, Bookmarks and Notes

- **External page:**

Immediate item for now

Hye Ri, Gui Shi, Brindha to provide Shi Kai with necessary information

- **RSVP Canvas:**

To be done next week

RSVP consists of Event banner, Countdown, Guestbook, Story, Photos, RSVP

Deadline will for RSVP will be set on RSVP card

- **Budget is dropped**

Action Items:

#	Task	Assigned	Due date
1	Get vendor info	Hye Ri	Send when link is ready
2	Get vendor contact list from Audrey	Hye Ri	Send when link is ready
3	Do prototype for Overall Canvas Look	Gui Shi	14 Jan 2015
4	Do prototype for External Page	Shi Kai	10 Jan 2015
5	Do text for Intro page to Mr & Mrs (SG)	Brindha	14 Jan 2015
6	Do prototype for Profile Card	Gui Shi	14 Jan 2015
7	Record bugs for current cards	Hye Ri	12 Jan 2015
8	Create test cases	Hye Ri	11 Jan 2015
9	Conduct testing	Hye Ri	12 Jan 2015
10	Study meteor and try to get diagram	Hakam, Shi Kai, Max	10 Jan 2015
11	Complete Guest manager and table allocation	Max, Hakam	11 Jan 2015

12	RSVP Canvas	Hye Ri, Brindha, Gui Shi	16 Jan 2015
13	RSVP Canvas - Countdown	Shi Kai	16 Jan 2015
14	RSVP Card - Deadline setting function	Shi Kai	11 Jan 2015

Minutes recorded by:

Hye Ri

Read and acknowledged by team members:

Brindha