

Attendees:

Hakam, Shi Kai, Gui Shi, Min Xuan, Brindha, Hye Ri (Skype)

Internal Meeting Agenda:

1. Fill in timetable for next semester here: (Max) - Done
 - a. https://docs.google.com/spreadsheets/d/1ppZnO5ldNgGf1dvoxC2CY90qNVPEd_z4h1blwzbV13FE/edit#gid=507467883
2. Decide on meeting days:
 - a. Fri 12 to 315, Thurs mrrng 10am owd: Possible supervisor meeting slots
 - b. Sat aft 12, Sunday: possible collaboration timings, for coders especially, and for content gathering / visiting vendors / going down for wedding fairs etc.
3. Iteration 6: Admin cards
 - a. Progress
4. Iteration 7: Guestlist Manager
 - a. Coders: User functions (23 - 25)
 - i. drag and drop table functionality for table setting (to be tried)
 - ii. or just name the tables as 1, 2, 3 and allocate accordingly
 - b. Coders: Helper functions (26 - 28)
 - c. Coders: Guest functions (29)
 - i. have a customised link for each guest to update and edit details such as RSVP, address, contact details, food preference (halal / vegetarian)?
 - ii. connect to the facebook event API to handle RSVPs and all
 - iii. form input applications / services
 - iv. connect the output from these forms to graph paper
 - v. traditional way of inputting guests
 - vi. trying the CSV upload method as well
5. Procedure for every meeting
 - a. Check meeting minutes in Google Drive
 - b. Update Wiki at the end of the meeting on progress (Gui Shi)
 - c. Upload meeting minutes once it is cleaned up (Hye Ri)
 - d. Update PPLog google sheet (Brindha)
6. Once Max is back and everyone has filled in their timetable and commitments, decide on meeting days and times (TBC)
7. Wedding Fair: 9 10 11 Jan at Dhoby

Discussed:

1. Email collaboration
2. User testing push back to once we have a good prototype to show
 - a. Advertise the application on wedding fairs
 - b. Time period for user testing:
3. How are we getting the users
 - a. Do not restrict to just wedding planning couples yet
 - b. Ask friends and family
 - c. Ask Big Max, but do not rely so much

- i. Ask him where he was planning to get the users from and then we can approach them
 - d. Incentives?
 - e. How to make them use the application
 - f. We need to get users are halfway through their planning, while we may disrupt their flow of thoughts, at least they have information to put in
- 4. What can we do at a wedding fair
- 5. Functions of Guest List Manager:
 - a. CRUD a guest
 - b. CRUD a table
 - c. View table allocation (user and helper on Wedding Day)
 - d. Share link to graphpaper / link to a form so that guest to update details
 - e. Update Guest Status on Wedding Day
 - f. View Guests
 - g. Search Guest Name

Discussion for Guest List Manager:

(Adding, Editing Guests, and the Public Link for input of details)

- 6. RSVP field to follow Facebook event status, not an icon, list out the words
 - a. Attending
 - b. Not attending
 - c. Hasn't replied
- 7. For each card:
 - a. Save and Exit
 - b. Save and Add New / Save and View Next Guest
 - i. toggle arrow function to view next and previous guest
- 8. Separate the guests manager and the table allocation management
 - a. Manipulate table allocation card and the changes will be reflected in the Guest Card
 - b. The "Table No." field is a "View only" but you cannot edit it in the Guest card
 - c. In the Table Manager Card, no drag and drop function, but you can add in guests to each table one by one
 - d. Decide on number of tables and number of pax per table
 - e. Be able to view total number of guests and how many have not been assigned a seat yet
- 9. Emailing out the email invite link
 - a. when creating a new guest, beside the email field there will be a checkbox for the user to select to decide whether an email invite should be sent to this person
 - b. once the guest is saved, the checkbox will become will become an email button so that we can resend the email link again
 - c. also, once the guest is saved, there will be a "Copy Link" option for the bride/groom to copy the personalised email invite link
- 10. How do we send the mass email invite

- a. Using checkbox on the main page!
- 11. Manipulating the RSVP function
 - a. Cannot do it on the main page
 - b. Must edit the field in the card itself
- 12. Guests allowed VS Number actually attending

Add in whiteboard image and label the cards for easy referencing

Invited
 Go Go BOLL T-1
 Attending

Guest

+Add

Total: X
 B: 10 G: 10 BOLL: 20

Search Filter:

SHIKAI (N. of max)

Max

Lakshmi

RSVP

Manually Add Guest.

Guest

Name:

Bride Groom

RSVP

Address:

Phone:

Email:

Guest With Hakam
 other guest +0 -1

Attending

Table No:

Food Pref:

Save and exit
 Save and address

Guest Added (OK)

Guest (Public)

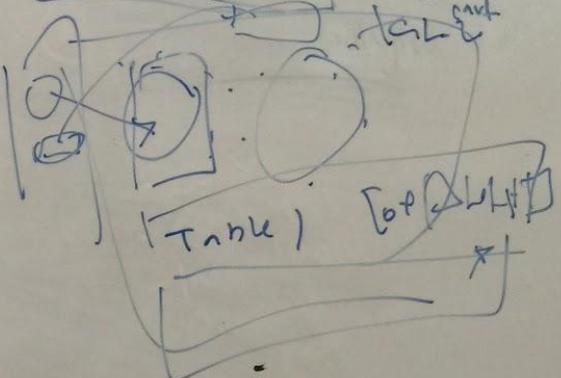
RSVP

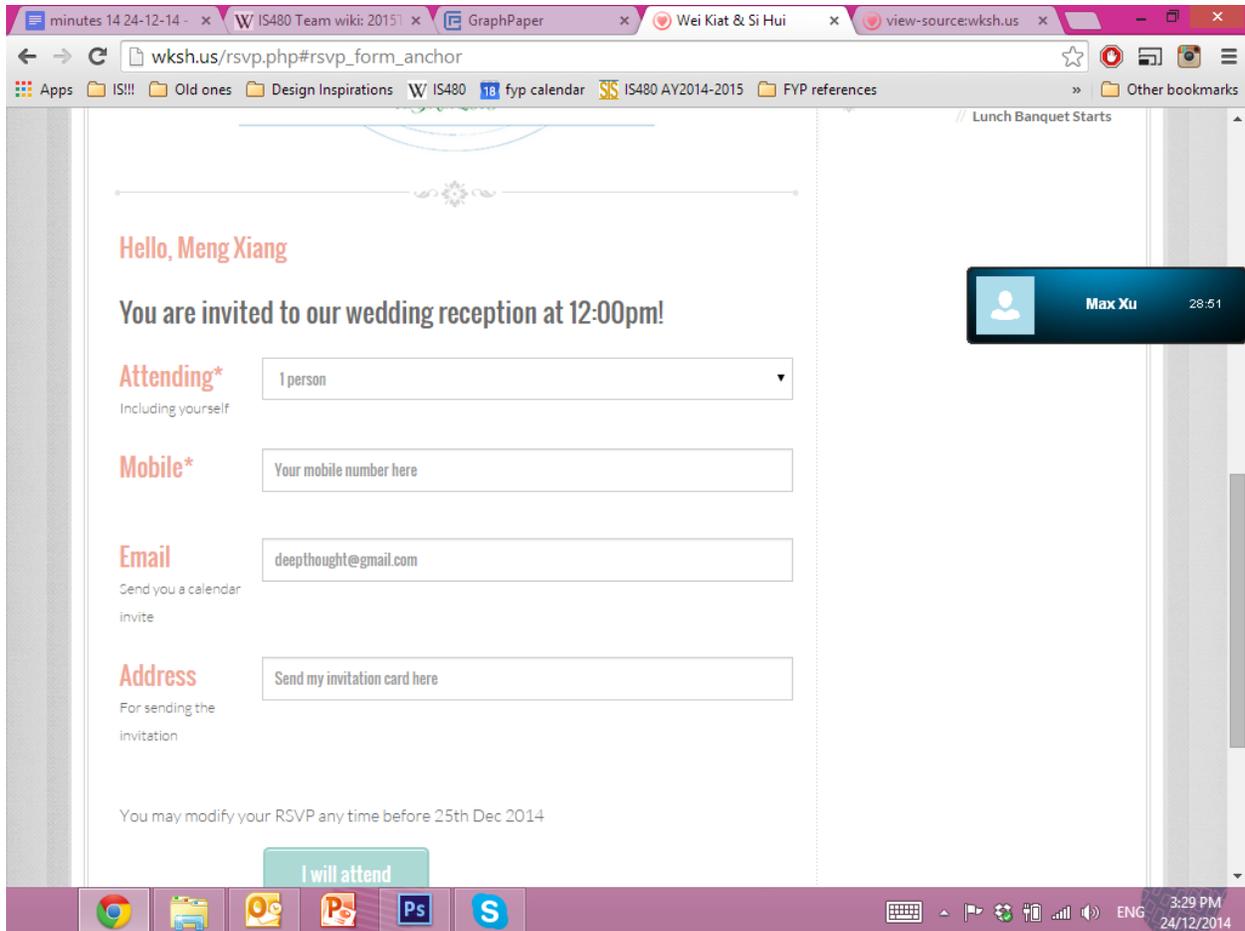
Attend Brinhdan Wedding:

No. of max attending

YES NO

ASK CONTACT
 & Food Pref.





!!!To-Do:

1. Email prof ben on possible meeting time slots for next term (Brindha)
2. Email prof ben on status of project (with above) (Brindha)
3. Gui Shi: Paper prototype for Wed
4. Coders: Finish admin page
5. Coders: Research on using Facebook events API
6. Vid from Max:
7. <https://www.youtube.com/watch?v=ule7ky7lug&list=UUqvmDNmeSOnYzeKIQkOxQ>
8. Brindha: test cases
9. Brindha: Clarification on what exactly is graph paper and a description of it, to be vetted by Max (to be put on Wiki page and used in email to vendors)
10. Hye Ri: continue populating wedding tips and vendors
11. Max was talking about having hyperlinks on the discover cards
12. Hye Ri: check out the wedding fairs we can visit (bows.sg is the one on 9 10 11 Jan), work on an email template to suggest collaboration with vendors for the discover card

Research and Learning for Iteration 7

1. Facebook Event API
2. Drag and Drop for table allocation (no drag and drop! Big Max said no)

3. Public HTML and getting the inputs from here to be registered in Graph Paper
4. What we can do at wedding fairs
5. QR code generator
6. Max wants to see if our Guest List Manager is feasible to be done on code level

Post Client Meeting Discussion:

1. Users can customise their public link, (the community canvas)
 - a. Our Story (photo compilation etc)
2. Can be our selling point to users, because usually these sites, you need to pay for them / not easily customisable
3. Have themes for the user (code out components for the users to play around with)
4. Templates VS Generate from scratch
5. Scrollable one page layout