TEAM VULCAN

INTERNAL MEETING 16

Date:	23rd August 2015
Time:	12.30pm
Venue:	SMU Labs
Attendees:	Benjamin Chia, Yeo Cheng Fu, Heng Kok Chin, Low Wei Ting, Gareth Ng
Absentees:	Chan Jing Vin

Agenda:

- Review of finalized database structure
- Evaluate scope and assign task
- Administrative issues

Discussion:

Review of finalized database structure

- rfk_res_info table will only be removed after we have completed the researcher portal to ensure the links are not broken.

- rfk_session_pause_result & rfk_session_result_heartrate will only have 1 master table each which rfk_session_result will have multiple tables (1 table for each program)

- Re-iterate the need for an index (renamed to sessionID) to handle cases such as battery flat. Users are allow to complete the same session again.

Evaluate scope and assign task

Change of database structure causes the mobile app and researcher portal to not work. Thus, our top priority now is to revamp the researcher portal and ensure the linkage between database and mobile app is working.

Updated allocations of task:

1) All Admin Module (Manage researcher account, delete participant account) – Jing Vin
2) Manage study, manage surveys, manage sessions – Gareth & Cheng Fu
3) Manage podcast + assist in DB & fixing of mobile app connection- Benjamin

4) Modify Mobile App, standardize codes & UI – Kok Chin
5) Assist in cleaning/ updating of DB, researcher portal UI – Wei Ting

Deadline: 29th August 2015

<u>Administrative issues</u>

Run through Mid Term grading criteria to the team to ensure everyone knows what to expect for Mid Term.

Cheng Fu to come out with agenda for sponsor meeting.

Next internal meeting has been scheduled on Thursday, 27th August 2015 at 12pm.
Next sponsor meeting has been scheduled on Thursday, 27th August 2015 from 1.15pm to 2.15pm.
Next sponsor meeting has been scheduled on Thursday, 27th August 2015 from 2.30pm to 3.30pm.

The meeting was adjourned at 4.30 pm. These minutes will be circulated and adopted if there are no amendments reported in the next three days.

Prepared by: Low Wei Ting
Vetted & edited by: Yeo Cheng Fu