![PROGNESIS logo]

TEAM MEETING MINUTES

Date:	29/12/2015
Time:	2000hrs
Venue:	Google Hangout
Attendees:	Claudia Foong Pui Shuen, Eva Tan Guan Hua, Goh Yi Xuan, Karen Lim Wen Yan, Nguyen Luong Thanh Minh, Vu Hoang Minh
Absentees:	Nguyen Luong Thanh Minh, Karen Lim Wen Yan
Agenda:	1. Update on progress

No.	Task	Follow up(Person-in-charge)	Deadline
1.	UI is more or less done, requires integration with backend.	-	-
2.	*Refer to FYP_Project_schedule_editable Task 3 - 11 completed. However, intensive testing is required due to the likely occurrence of bugs.	-	-
3.	*Refer to FYP_Project_schedule_editable Task 1 & 2 are not done; waiting for David to expose the APIs.	-	-
4.	*Refer to FYP_Project_schedule_editable These tasks are documented in iteration 6, Claudia will work on these tasks in both iteration 5&6.	-	-
5	As Jason was busy with his work in iteration 4, he would have to make it up for his hours in iteration 5 by doing regressive testing for tasks 3-11 in iteration 4.	-	-

Vetted by: Karen

Follow up: To be circulated amongst team