## Client Meeting Minutes 8

**Date:** 13<sup>th</sup> March 2015

**Time:** 10:30pm – 11.30pm **Place:** SMU SOE CR 4-1

## **Attendee List:**

Kaleea: Ms Cindy Ling
SMU: Chloe
Gerald
Farah (Absent-Class)

Arinah Hexing

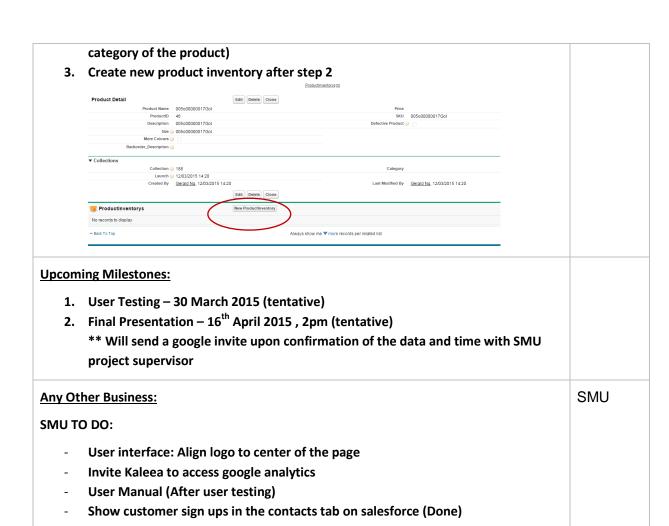
## Agenda for the Meeting

Deliverables for Phase 2

- Demo on how Kaleea can upload their products
- Upcoming milestones
- Invitation to SMU Team Final Presentation
- Any other business

## **Minutes**

Discu	ssion Topic	Action By
Deliverables for Phase 2 (By 30 <sup>th</sup> March)		Kaleea to
1.	Checkout as Guest (Main priority)	SMU
2.	Promo & Discount codes	
3.	Trend analysis (Using Google Analytics to track the popular products, traffics,	
	drop off rate etc)	
4.	Product Suggestion on product info page [Optional]	
	(Suggest by colors and category)	
5.	Automation to launch collection	
6.	Advance Filter function	
Demo	on how Kaleea can upload their products on Salesforce	SMU
1.	Click on the product tab on salesforce	
2.	Create new product (IMPT: please enter the launch date and time and the	



Recorded by:	Chloe
With inputs from:	Meeting Attendees
Date:	13/03/14

Kaleea to send high resolution logo to Smu team ASAP

Kaleea TO DO: