Sponsor Minutes 13

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| Date: | 13th December 2013 |
| Time: | 11am-12 noon |
| Venue: | Prof Ben’s Office |
| Attendees: | 1. Lim Wee Ta
2. Chloe
3. Rachelle
4. Aretha

Prof Fiona Lee  |
| Absentees:(provide reason if any) | Danial |
| Agenda: | General updates  |

**Discussion:**

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|  |  | Action By | Deadline |
| 1 | **Analytics Charts*** Make the naming of the charts to be clearer
* Mouse over on the graph to show details of the data
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| 2 | **Main Page** * To have the following buttons

Student FacultyGuest Sponsor RegisterSign in  |  |  |
| 3 | * Validation for phone numbers(to include international numbers as well)
* Max limit for every field
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| 4 | **To include “Getting Started” above the announcement table**  |  |  |
| 5 | Logged in as Sponsor: * Remove phone number for sponsor details (search table)
* Order the tabs according to priority from left to right (according to roles)
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| 6 | Break up preferred skills into the following: 1. Programming platform
2. Platform
3. High Level technology
4. Low Level technology
5. Development tools

\*\* to give option of others ( to enter new entries)  |  |  |
| 7 | Search Team: * Reduce invite button to give more space for the names of the team members
* Number the names of the members
 |  |  |
| 8 | **Project Profile(of sponsor)*** Teams invited
* Status of the teams(whether accepted or rejected)
 |  |  |
| 9 | * My profile for all to be placed under gears
* Rename sponsor feedback as feedback
* Remove search sponsor
 |  |  |
| 10 | **Sponsor Feedback*** Collect statistics of the number of sponsors who want to continue sponsoring
* Decide on how to display feedback:
1. Supervisors: to see all feedback from teams
2. Course Coordinator: to see all feedback given by everyone
 |  |  |

Minutes taken by: Rachelle

Vetted by: Lim Wee Ta

13th December 2013