

Date: 25/3/2016
Time: 1000-1030
Venue: Skype Meeting

Attendees: Tay Guang Wen
Wilson Ang

Agenda:

1. Progress updates
2. Finalize changes with Wilson
3. Coordinating with Wilson the next User Test

	Task/ Description	Person-in-charge	Due Date
1	<p><u>Pledge Module:</u></p> <ul style="list-style-type: none"> • The default pledge chosen by the admin has not been done yet. • The aesthetics of the Pledge Form has not been done yet. • We will need to include a View Pledges Taken page on the admin side, so that the admin will be able to retrieve any image that was sent. • This module must be completed by 9 April 2016. <p><u>Report Module:</u></p> <ul style="list-style-type: none"> • The results generated from the web app still does not tally with the results from the database. • Once the results tally, we will be able to generate the report on excel. 	ALL	
2	<p><u>Actions History:</u></p> <ul style="list-style-type: none"> • From User Test 3, users find it not intuitive to have actions history under the Rank button. • We have 2 suggestions: <ol style="list-style-type: none"> 1) Leave history where it is right now, and include a "History" link in the header between Statistics and Logout. The statistics should remain where it is and it should not be a button on its own. 2) Change the "Rank" button to "Rank/History" and have the rank and points on the "History" page. <p><u>Profile Update:</u></p> <ul style="list-style-type: none"> • Wilson is not able to update his new country, and it gives him an "Email is already registered" error. <p><u>Rank Button:</u></p> <ul style="list-style-type: none"> • Users were not aware that this was their rank. Perhaps we could include 	ALL	

	a mouse over pop up to let users know?		
3	<u>User Test 4:</u> <ul style="list-style-type: none"> • We will be doing the User Test with either SMU Verts or ITE. • Wilson will help connect us to the schools. (Remind him) 		

The meeting was adjourned at 1030 hrs. These minutes will be circulated and adopted if there are no amendments reported in the next 24 hours.

Prepared by,
Tay Guang Wen

Vetted and edited by,
Tay Guang Wen