

**Final Year Project
Meeting Minutes**

Meeting Information	
Date:	29 th March 2014
Time:	09:30
Venue:	SMU LKCSB GSR3-4

Attendees:	<ol style="list-style-type: none"> 1. Lavinia Tay (Skype) 2. Pei Qin 3. Joel Woo 4. Benjamin Chan 5. LEE Jong Hyeok
Absentees:	NIL
Meeting Agenda:	<ol style="list-style-type: none"> 1. To create the wireframe sketches for IOS and web application

Task Assignment		
1.	Everyone	<ul style="list-style-type: none"> - Add analytics to our project (Able to put it as our X-Factor) <ul style="list-style-type: none"> o How to monitor: <ul style="list-style-type: none"> ▪ Location ▪ Most common issue
2.	Pei Qin	<ul style="list-style-type: none"> - Task planning towards proposal phrase - Create the wireframe using Invision Application (http://www.invisionapp.com/)
3.	Lavinia	<ul style="list-style-type: none"> - Research on Ruby on Rails <ul style="list-style-type: none"> o Find out the library that they use - Wiki structure <ul style="list-style-type: none"> o Question Raised: Need CSS layout?
4.	Daniel and Joel	<ul style="list-style-type: none"> - Research on Ruby on Rails

The meeting was adjourned at 1200. These minutes will be circulated and adopted if there are no amendments reported in the next three days.

Prepared by,

Chua Pei Qin

Vetted and edited by,

Benjamin Chan