

**ANLY 482 AY1516 T2**  
**Team CommuteThere- Minutes of Team Meeting 1**

<b>Date:</b>	12 January 2016
<b>Time:</b>	1530 - 1800
<b>Venue:</b>	Li Ka Shing Library, Project Room 2-5
<b>Present:</b>	Lim Hui Ting Jaclyn, Sim Peh Wuen Jeanne, Lim Hui Ting
<b>Absent with Apologies:</b>	Nil

<b>Agenda:</b>	<ol style="list-style-type: none"> <li>1. Project Plan</li> <li>2. Update Project Proposal</li> </ol>
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		<b>Action by/ Due Date</b>
<b>1.1</b>	<p><b>Project Plan</b></p> <ol style="list-style-type: none"> <li>1. Focus on Non-peak hour               <ol style="list-style-type: none"> <li>a. Since everyone is in a rush during peak hours, hence they're more likely to take the bus instead of walking.</li> </ol> </li> <li>2. Focus on all demographics               <ol style="list-style-type: none"> <li>a. If the place is walkable, it should be catered to everyone</li> </ol> </li> <li>3. Residential Area               <ol style="list-style-type: none"> <li>a. Buffer within 400m from a selected bus stop</li> </ol> </li> <li>4. Site Visit – since walkability is dependent on safety, comfort, interesting, and availability of walking paths and reason for walking, we will be looking out for the following during our site visit:               <ol style="list-style-type: none"> <li>a. Sidewalks / pavements / footpaths                   <ol style="list-style-type: none"> <li>i. Should be visible to drivers (at night and daytime)</li> <li>ii. Buffer between the roads and walkways → whether it is too closed to the road</li> <li>iii. Sufficient shades in daytime                       <ol style="list-style-type: none"> <li>1. Covered built environment</li> <li>2. Trees</li> </ol> </li> <li>iv. Signages → include map</li> </ol> </li> <li>b. Crossroads                   <ol style="list-style-type: none"> <li>i. Pedestrians crossing areas</li> <li>ii. Zebra crossings</li> <li>iii. Visibility to the driver                       <ol style="list-style-type: none"> <li>1. Night visit</li> <li>2. Daytime: for blindspot</li> </ol> </li> <li>iv. Wait time and crossing time are sufficient                       <ol style="list-style-type: none"> <li>1. Especially for elderly</li> </ol> </li> <li>v. Inform drivers that they need to stop                       <ol style="list-style-type: none"> <li>1. Yellow light post at zebra crossings</li> </ol> </li> </ol> </li> <li>c. Amenities available                   <ol style="list-style-type: none"> <li>i. Benches</li> <li>ii. Trash cans</li> <li>iii. Trees and other greenery</li> <li>iv. Building damage/litter debris</li> <li>v. Overall appearance</li> </ol> </li> </ol> </li> </ol>	<p>Team CommuteThere</p>

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	<ul style="list-style-type: none"> <li>d. Safety <ul style="list-style-type: none"> <li>i. Low crime rates</li> <li>ii. Appropriate lighting</li> <li>iii. Enough space for both cyclists and walkers <ul style="list-style-type: none"> <li>1. Accidents between cyclists and walkers</li> </ul> </li> <li>iv. Identify roads and the speed limit of the cars</li> </ul> </li> <li>5. Determining of walkscore <ul style="list-style-type: none"> <li>a. Creation of a grading metric <ul style="list-style-type: none"> <li>i. Survey to ask residents which are their priorities</li> <li>ii. Create a scoring system from what we have observed during the site visit</li> </ul> </li> </ul> </li> </ul>	
<p><b>2.1</b></p>	<p><b><u>Update Project Proposal</u></b></p> <ul style="list-style-type: none"> <li>1. Introduction <ul style="list-style-type: none"> <li>a. Background</li> <li>b. Brief description on what is walkability in general</li> </ul> </li> <li>2. Previous research (based on what we discussed) <ul style="list-style-type: none"> <li>a. What we learned from the articles</li> <li>b. How we can apply it into our project <ul style="list-style-type: none"> <li>i. Methods for walkability - qualitative and quantitative</li> </ul> </li> </ul> </li> <li>3. Our project <ul style="list-style-type: none"> <li>a. Introduction of project main topic/research question - Walkability in Tampines</li> <li>b. Methodology <ul style="list-style-type: none"> <li>i. How we conduct our project <ul style="list-style-type: none"> <li>1. Site visit/collect data</li> <li>2. Survey for qualitative and quantitative</li> <li>3. Rationale for scope of project</li> </ul> </li> </ul> </li> </ul> </li> <li>4. Data Preparation <ul style="list-style-type: none"> <li>a. Explain on data collected from site visit <ul style="list-style-type: none"> <li>i. Find/remove anomalies</li> </ul> </li> </ul> </li> <li>5. Data Exploration <ul style="list-style-type: none"> <li>a. Initial insights -- look for trends/correlations</li> </ul> </li> </ul>	<p style="text-align: center;">Team CommuteThere, to be completed by 17 January 2016</p>