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| Date: February 02, 2018 |
| Time: 1000 – 1130hrs  |
| Location: SOB GSR 2-4 |
| Attended By: Josh, Friedemann |

**Internal Meeting Minutes 05**

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| **No.** | **Agenda** | **Action By:** |
| 1 | Data review:* Borehole metadata and data sample
* Technical drawings, embedded tables, and possibility of extracting data from the drawings (manually)
 | Both |
| 2 | Discussion on clarified project problem statement as discussed with project sponsor the previous week.* Scrapping/combination of the categorical predictive problem (redesign requests from build team) with the quantitative predictive problem (station/tunnel design by design team)
* Deliverables for interim review: what we can present on given the lack of data
* Project scoping changes and management over the course of discussion of needs with sponsor
* Researched methodology that could be used to solve the problems we highlighted, and how it would be carried out once data is available
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| **No.** | **Tasks Allocated** | **By (date):** | **Action By:** |
| 1 | Update wiki | Feb 09 | Josh |
| 2 | Concise blogpost of the refined problem statement and proposed statistical methodology, along with explanation on how it will be approached | Feb 23 | Friedemann |