

ANALY482 INTERNAL MEETING MINUTES

04 MARCH 2017

Date:	04 March 2017
Time:	11:00am – 2:00pm
Venue:	Library PR 4.5
Attendees:	Dina, Lu Ning, Song Rui
Absentees:	
Agenda:	<ul style="list-style-type: none"> • Prepare for Final Report

S/N	Things Discussed/Done	Remark
1.	Interim report	<ul style="list-style-type: none"> • Update wiki page with Interim tab • Discussed on which approach to execute → Decided to use proxy methodology

Item Due (Team)/Action(s)
Deadline: 29 March 2017 1. Update supervisor and sponsor on the progress of the project (which methodology we have decided to use).