Sponsor Meeting Minutes

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| Date/Time | 22nd Dec 2016, 11am to 2pm |
| Venue | Sponsor’s Location |
| Attendees | CEO of sponsor, Albert, Jun Liang, Russell |
| Agenda | 1. Formal introduction of the team to sponsor
2. Request of information
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|  | Task/Description | Person in Charge | Due Date |
| 1 | Met with sponsor to relay possible things we can look into | All | nil |
| 2 | Sponsor provided 6 months’ worth of data for us to conduct EDA and to deliver findings by the coming month (January) | All | nil |