



SUPERVISOR MEETING 8

Date	06 Apr 2017
Time	2pm to 3pm
Venue	School of Information Systems Meeting Room 4.7
Attendees	Prof. Kam Tin Seong (Supervisor) Wei Xiaoxin Wu Di Zheng Xiye
Absentees	nil
Agenda	1. Consult for final report content

AGENDA

No.	Task	Follow-up
1	<p>Consult for final report content</p> <ul style="list-style-type: none"> ✓ We consulted Prof Kam for the final report content. ✓ Motivation: Why do we use R instead of other programming language (i.e. Python) to perform data cleaning? <ul style="list-style-type: none"> • Pain points that KTPH is experiencing (in the healthcare industry (current practices, manual data cleaning and report generation is performed on a monthly basis → using spreadsheet is error-prone) • This could be put under Introduction. ✓ Methodology: <ul style="list-style-type: none"> • Describe the current practice in KTPH • Specific R libraries and functions we have been used ✓ Meta-data: Not required for final report ✓ Privacy issue: Get clearance from the sponsor ✓ Business value: time saving and efficiency 	

	✓ Conclusion: sharing best practices in using R to tackle business problems.	
--	--	--

The meeting was adjourned at 3:00pm. These minutes will be circulated and adopted if there are no amendments reported in the next three days.

Prepared by,

Wei Xiaoxin

Vetted by,

Wu Di, Zheng Xiye