

Supervisor Meeting #4

Date	3 November 2016, Thursday
Time	4:00pm - 5:00pm
Venue	SMU SIS Meeting Room 4.3
Attendees	<u>Supervisor</u> Professor Kam Tin Seong
	<u>Analytics Cafe Team Members</u> Chen Shiqi Tan Wei Lin Joanna
Absentees	N/A

Agenda

1. Provide feedback and assessment to date (Prof. Kam)
2. Q&A analytics methods used and findings (Prof. Kam & team)
3. Update plan on sponsor presentation
4. Update plan on practicum final presentation and deliverables.

Discussion

S/N	Discussion
1	Sunburst Diagram <ul style="list-style-type: none">- Should have different colors for each categories and not using same color but different shades- Use colors for same "Types" e.g drinks (coffee bev, latte) can be the same color but of different shade- Make colors used to be consistent- Reconsider whether cross-filter is necessary

2	Productivity Analysis <ul style="list-style-type: none"> • To send Supervisor codes to review regarding bug • Remind Prof Kam to send us the property prices to show us the example on how to fix the average line chart
3	Consider for sales dashboard: Sparkline: shows 12 months performance Bullet chart: shows the chosen month of performance
5	Abstract - Less than 250 words to describe our project. Poster Day - Same dimensions and requirements as VA Full Paper - 6 pages, double column - final draft before final paper submission Final Paper - Include comments and adjustments Conference Day - Prepare final presentation powerpoint (presentation around 20min with 5 min of QnA)
6	To prepare a presentation with Sponsor after development is complete

Action Items

Task	In-charge	Due Date
Send Supervisor code package and remind him to link us up with Prakash	Shiqi	3 Nov 2016
Remind Supervisor to send past project example using property prices average on line chart	Joanna	3 Nov 2016
Prepare Abstract	Shiqi	11 Nov 2016

Prepared by,
Shiqi Chen

Vetted by,
Joanna Tan