



21 Dec 2016 Team Meeting 1

*Created by: Jeremy Ong (21/12/16)
Edited and Vetted by: Gareth Ng (21/12/16)*

DATE		TIME	VENUE
21-Dec-16		01:40 PM – 02:00 PM	B3 Café @ SMU
Meeting Type	Team Meeting		
Facilitator	Gareth Ng		
Note taker	Jeremy Ong		
Timekeeper	Chermain Ang		
Attendees	Chermain Ang (CA), Gareth Ng (GN), Jeremy Ong (JO)		
Absentees	NA		
Agenda	1. Shortlist potential Project Sponsors		
MEETING ITEM 1: Identify and shortlist potential Project Sponsors			Time Allocated 20 mins
Name	Discussion	Follow Up By	
CA	a. Current list of potential Project Sponsors to consider: Insurance company, SingHealth, Family Restaurant, National Gallery Singapore.		
JO	b. Restaurant might not have enough data to work with due to size of operations and data collection points.		
CA, GN	c. Eliminate family restaurant from consideration.		
GN	d. Insurance company dataset		
CA	e. National Gallery seems very high tech with Gallery Explorer apps and iBeacons around the gallery. Would be an interesting project to consider if they are willing to be our project sponsor.		
GN, JO	f. Agrees with CA's view. To draft email and send to POC in National Gallery Singapore.	JO	
JO	g. SingHealth has their own research unit, plus the government is encouraging a smart nation initiative. Might have some interesting insights to glean and learn from.		
CA, GN	h. Agrees with JO's view. To draft email and send to POC in SingHealth.	JO	
GN	i. Backup plan if no response from National Gallery Singapore and SingHealth: can consider theme parks such as USS/Adventure Cove.		
Remarks			



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To-do

No.	Action Items	Person I/C	Deadline	Remarks
	1. Send email to SingHealth and National Gallery Singapore	JO	22 Dec 16	