

Team Meeting 13

Date:	13 Mar 2017
Time:	4pm – 6pm
Venue:	Library
Attendees:	Tan Jun Rong Wang Jing Xuan Lim Yu Xiang Bendexter
Absentees:	
Agenda:	Questionnaire design & 1-single platform cleaning

No.	Details	Action By	Due Date
1	<u>Questionnaire Design</u> <ul style="list-style-type: none">- Came up with questions to add another dimension of analysis to better understand the search querying behaviours of students in SMU- Launched the survey questions on Qualtrics and smoothed out the look and feel of the survey	Bendexter & Jun Rong	-
2	<u>Consolidating the cleaning onto 1 single platform</u> <ul style="list-style-type: none">- Jing Xuan managed to add another element to the ezproxy log analysis which consist of the understanding of number of search queries conducted inside and outside of the school compounds by grouping the IP ranges together. Done on Jupyter	Jing Xuan	-

Agenda for next meeting: Work on deliverables for Final Submission

Prepared by,
Tan Jun Rong
Vetted and edited by,
Bendexter & Jing Xuan