

Team Meeting Minutes

Date: 12 February 2016

Time: 1900

Venue: SOE Benches

Attendee(s): Sze Huey, Amirah

Absentee(s): -

Agenda:

No	Description
1	Review project progress

Meeting Progression:

No	Description
1	The team decided to revise the topical framework due to time constraints. The team will be focusing on tagging the posts and categorizing based on the characteristics on the posts, namely: number of description lines, number of frames, characters in the posts (trolls, local celebs etc)
2	The team reviewed the methodologies implemented. The team will not be conducting sentiment analysis on the comments posted. After reviewing the comments, the team learnt that insights from performing sentiment analysis on the comments will not contribute to the research objectives. The team will be performing topical modelling on the tags.

Action items:

No	Task	Person In Charge	Due
1.	Clean data	TeamROLL	24 February
2.	Prepare for interim deliverables	TeamROLL	28 February

The meeting was adjourned at 2.30pm. These minutes will be circulated and adopted if there are no amendments reported in the next three days.

Prepared by:

Sze Huey