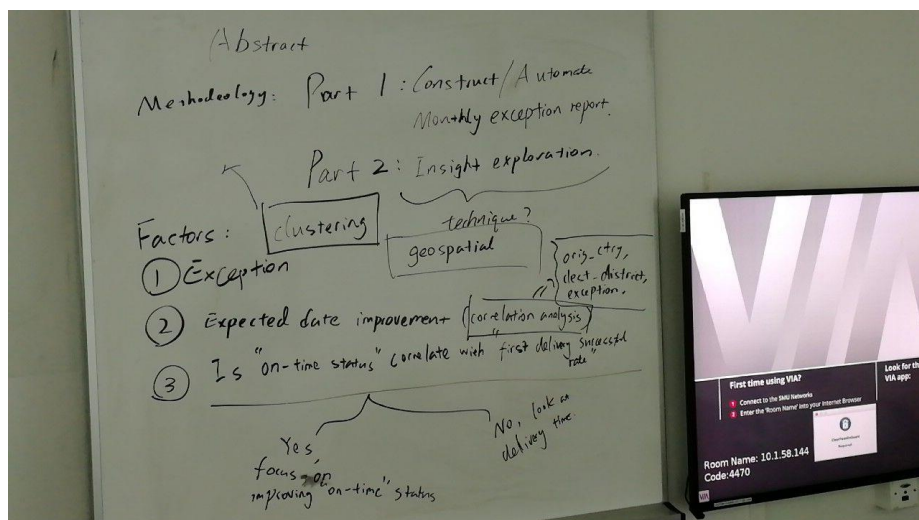


Date	Tuesday, 13/03/2018
Time	13:00 – 18:00
Venue	LKS Lib proj. 4-14
Attendees	Tan Yong jin, Wu Wei, Wang Miaoqiong
Agenda	<ol style="list-style-type: none"> 1. Complete abstract 2. Discuss insight discovery proposal 3. Preparing handover documents

S/N	Item Discussed	Remarks
1	Complete abstract	Writing project abstract.
2	Discuss insight discovery proposal	<p>After discussion, we decided to apply following analytic techniques,</p> <ul style="list-style-type: none"> - Geospatial analysis: to see how exceptions are distributed based on location. - Correlation analysis: to find correlation between exception and origin city/destination city. - Time series analysis: to see how the percentage of different exceptions changes over year.
3	Preparing handover documents	<p>For the first phase handover, the following things are needed to be submitted.</p> <ul style="list-style-type: none"> - Database - Metadata of database - Power BI report - Errors/ issues identified in the model report



Prepared by,
Wang Miaoqiong

Vetted by
Tan Yong Jin and Wu Wei