

ANALY482 INTERNAL MEETING MINUTES

16 FEBRUARY 2017

Date:	16 February 2017
Time:	1:00pm – 3:30pm
Venue:	SOL B1-03 GSR
Attendees:	Dina, Lu Ning, Song Rui
Absentees:	
Agenda:	<ul style="list-style-type: none">• Prepare for Interim Presentation

S/N	Things Discussed/Done	Remark
1.	Interim report	<ul style="list-style-type: none">• Update wiki page with Interim tab• Discussed on which approach to execute → Decided to use proxy methodology

Item Due (Team)/Action(s)
Deadline: 17 February 2017 1. Update supervisor and sponsor on the progress of the project (which methodology we have decided to use).