Supervisor Meeting Minutes

Date:	18-3-2015 (Wednesday)
Time:	9:30AM – 10:50AM
Location:	Meeting room 4.1
Purpose:	Project Progress

Attendees:

Name	✓	Role	Reasons for Absence
Faris	✓	Project Member	
Marcus	✓	Project Member	
Jinq-Yi	✓	Project Member	
Prof Kam	✓	Supervisor	
Prof Kar Way	✓	Sponsor	

Agenda:

1. Project Progress

Discussion:

We updated Prof Kam about our calculation error for the patient re-entry and project progress. His feedback:

1. For final presentation, we have to show a clear visual workflow the process – the procedure of how we determine the patient re-admission using RequestedDTM. Also, highlight the constraints and challenges we faced using the highly questionable column to compute the re-entry. Stay focus in our explanatory analysis.
2. Marcus asked the next step after getting the linear regression results for all test. Prof Kam said from the results, we could just use the values to determine the usable variables in our model.
3. Prof Kam advised us to write down how we did what we did. E.g. The way we analyse based on SGH logic. He reiterate that for AP – we do try and trial and learn to understand which method will be better to help us come out with a model.

Action Items:

Item No	Description	Assigned To
1	SQL Query/ Macro to validate the number of re-entry	
2	Prepare slides for SGH	
3	Use recursive partitioning – Decision tree for analysis	
4		