**Team Meeting Minutes**

Date: 25 February 2015

Time: 12pm

Attendees: Benjamin, Sean, Zoey

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| **Items Discussed** |
| Work to be done: Mockup charts – zoeyReport writing Data section updates - zoeyData collection updates – seanBubble charts creation & analysis - seanData cleaning based on compiledV2 – benReport writing Methology section updates – benSlides update - benWiki updates – zoey, sean, ben |