

[GROUP MEETING 2] MEETING MINUTES

Location : SMU School of Economic

Date : 25 August 2017

Time : 15:00 to 16:00

Attendance : Ong Lee Ting, Casselyn

Willy Toh Zhan Hong

Dhar Sohini

Jonathan Chow Ga Chee

Agenda Items:

- To assign tasks for the completion of project proposal and wiki
 - Jonathan & Cass-> Proposal
 - Cass->Task Allocation
 - Sohini & Willy->Wiki page
- To research further into healthcare sector
 - Read Healthcare 2020
 - Read GSK Site about prescribing medicines
 - Read about which medicines are subsidised in the polyclinics
 - Read about the previous team's presentation to have a better foundation of the work required

Other notes and information:

- Wait for Elaine to send the 2017 data for work->Willy should email again as a reminder

Action	Items	Owners	Deadline	Status
1.	Refresh memory on SAS Guide	All	26/8/17	Completed
2.	Complete project proposal	Casselyn & Jonathan	26/8/17	Completed
3.	Set up wiki page	Willy & Sohini	26/8/17	Completed
4.	Read further into healthcare sector	All	25/08/17	Completed