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| Date: February 6, 2018 |
| Time: 1330 – 1400hrs |
| Location: SIS Meeting Room 4-6 |
| Attended By: Josh Ho, Friedemann Ang, Mdm Meena |

**Instructor Meeting Minute 02**

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| **No.** | **Agenda** | **Action By:** |
| 1 | Project status update: Share data obtained from Sponsor with Mdm Meena   * Obtained data on ‘boreholes’ that were utilised in assessment of DTL3 stations * Obtained floor layout and section data on DTL 3 stations (only limited data is in tabular form) * These data helped shape our idea on possible approach in identifying possible input data (borehole data) in affecting output data (wall data) * Understood the importance of domain knowledge in shaping of model * Due to unconventional nature of data, need to clarify with sponsor on relevance of approach when developing model | Both |
| 2 | Obtain guidance on interpretation of ‘boreholes’ data   * Realised need to explore trends in data, before deciding how to bucket/categorise ‘boreholes’ data | Both |
| 3 | Steps forward   * Update Prof Kam as well on project progress * Address concerns on project deliverables and project having an impact in paving the way for greater knowledge on data in engineering fields | Both |

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| **No.** | **Tasks Allocated** | **By (date):** | **Action By:** |
| 1 | Minutes to shared | February 8 | Josh |
| 2 | Uploading of data onto Dropbox | February 8 | Josh |
| 3 | Write-up of new project brief | February 8 | Friedemann |
| 4 | Exploration of ‘borehole’ data | February 12 | Both |