INTERNAL MEETING MINUTES #2



**Date: 19 Jan 2015**

**Time: 12pm**

**Venue: sis**

**Attendees: SONG CHENGYUE, WANG JING**

**Agenda:**

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|  | **Note** | **Actor** | **Due Date** |
| 1 | Software:  Learn new set of softwares list provided by prof. | All | 26-Jan |
| 2 | Readings:  Get new readings about geo spatial analytics methods from Prof Kam and finish reading the articles to get the gist of the project. | All | 26-Jan |
| 3 | Data:  Download dataset from data.gov and try to import into GIS software. | Wang Jing | 26-Jan |

The meeting was adjourned at 1pm. These minutes will be circulated and adopted if there are no amendments reported in the next three days.

Prepared by, Song Chengyue

Vetted and edited by, Wang Jing