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| Date: January 24, 2018 |
| Time: 1100 – 1300hrs  |
| Location: Arup Office |
| Attended By: Josh Ho, Friedemann Ang, Chris Deakin, JK, Ser |

**Sponsor Meeting Minute 04**

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| **No.** | **Agenda** | **Action By:** |
| 1 | View data obtained by JK and team* JK shared about instrumentation data, which was deemed as not essential
* Data on 5 train stations in DTL 3 should be analysed
* Clarified that we will obtain geological Gint data from Ser and layout data with parameters from JK
* End goal would be to have both sets of data in tabular form
 | Both |
| 2 | Clarify on deliverables and problem statement* Arup team reaffirmed on objective on establishing a training model from geological data for design, usi
* Project can value-add as it saves engineer’s time, as the model is trained over many stations, it saves time on mundane tasks for engineers to look at bespoke tasks.
 | Both |
| 3 | NDA signed by Arup* We were reminded to be careful about any sensitive infomation
 | Both |

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| **No.** | **Tasks Allocated** | **By (date):** | **Action By:** |
| 1 | Minutes to shared | January 25 | Josh |
| 2 | Ser to share data by end of day. Team to review data and clarify any doubts by January 26 | January 26 | Ser, Both |
| 3 | JK to share data on layout and design parameters by January. Team to review data and clarify any doubts by January 31 | January 31 | Jk, Both |