

**Date:** 12/01/2017  
**Time:** 1700-1730  
**Venue:** SIS Project Rm. 4-6

**Attendees:** Gauri Bhatnagar  
Wang Tiantong  
Thavanesan  
Kam Tin Seong

**Agenda:** 1. Discuss the progress of the project

	<b>Task/ Description</b>	<b>Person-in-charge</b>	<b>Due Date</b>
1	Some ideas that came up: <ul style="list-style-type: none"><li>• We can perhaps look at the floor planning of the libraries and see how that affects the number of people who come to those libraries and from which locations.</li><li>• Find out who is willing to travel more to the library, the one living in the HDB, the landed property.</li></ul>	-	
2	Prof Kam mentioned that before meeting our sponsor we need to do the following things: <ul style="list-style-type: none"><li>• Application has to be up and running by NEXT WEEK</li><li>• Do whatever modification we want to do on the application first</li><li>• Find out loopholes and improvements that can be made to the model</li><li>• By 24<sup>th</sup> Jan week get the model up and running</li><li>• Revise the data to make it more detailed, master plan zone, see what is where aka if there is a lake somewhere then you should take that is account for the population catchment</li><li>• We could use HDB &amp; high rise buildings as a proxy (Prof kam can provide this data to NLB and then we can get it)</li><li>• Meet the previous team to see how the application works and clear our doubts on their report</li></ul>	ALL	24 <sup>th</sup> Jan

*After the meeting, Thavanesan then sent out the email to the other team to fix a meeting with them. TBC*

The meeting was adjourned at 1730 hrs. These minutes will be circulated and adopted if there are no amendments reported in the next 24 hours.

Prepared by,  
Gauri Bhatnagar