

Atom Collaboratives

Meeting Minutes

February 1, 2016

MediaCorp, MRC office

Members Present: Darren
Joseph
Kimberly
Victor
Tiffany
Jason Soriano
YAN Shaohong Chris
Yo Wee King
Macus Khoo Jun Hao

Agenda: 1) Project Clarifications

Next meeting: 2 weeks from now; TBC

Announcements

1. No announcements were made prior to the start of the meeting.
2. The meeting commenced at 1100H and ended 1215H.

Discussion

Reports

3. The team has submitted their work to MRC's stakeholders and they will be taking ownership of the report from there on.
4. The team presented the phase 2 plan of the project to the client, and Mr Darren Lum gave in his inputs and agreeable with the team progression. Mr Darren is very pleased and told the team to proceed with phase 2 of the project and report back on our new findings.

Summarized Action Items

S/N.	Description	Action By
1.	The team to work on the assigned reports.	Atom
2.	Team Atom will proceed with phase 2 of the projects to help MRC to understand how they can better	Atom

	present the data.	
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This meeting was adjourned at 1215H. The meetings will be circulated and if there are no amendments reported in the next three days.

Prepared by,
Yo Wee King

Vetted and edited by,
Yan ShaoHong (Chris)