

Internal Meeting 4

Date & Time: 14 Feb 3:00pm - 5:00pm

Venue: SOL-3.08-GS

Attendees: Ren Mengxi, Wang Sijia, Wang Tianjing

Absentees: Null

Agenda:

1. Consolidate all the findings before
2. Prepare miscellaneous documentations for midterm review
 - a. Feb.16 for sponsor
 - b. Feb.22 for supervisor

Details:

1. As our exploratory analysis is done partly by partly, there is no clear roadmap of how the analysis is developed. Therefore we clearly listed three aspects we intend to explore on: per visit level, per user level, and clustering. Every detail analysis will be categorized under one aspect and all the findings will be arranged accordingly.
2. The logic for determining alumni is being corrected. Now the students graduated in 2016 will be categorized as current enrolled students.
3. New rules was applied for year of study. We changed the ordinal value to 'Freshman', 'Sophomore', 'Junior', and 'Senior' because the existence of year 0/5/6 may be misleading.
4. We derived new column named Academic Week to study the term usage pattern. The main interest in for undergraduates during term 2. However, we acknowledged that some SOA students may under modified term 2. We will not ** to this group of students and this remains as one of our limitation.
5. During the analysis of academic week, an unexpected decline in week 10 was observed. We examined through the raw data and found that there is no data during March 9,10,11. We will inform sponsor of the problem and will not draw any conclusion from there.
6. Despite the corrected April data, we found 6 more students with multiple schools across months. 707 records accounts for these students will be excluded for now.
7. We then finished up the presentation slides for sponsor meeting, and rehearsed on it.

Action Plan:

Item	Person in charge	Deadline
Midterm wiki update	Tianjing	Feb.15

Check with prof about midterm deliverables	All	Feb.15
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