

SUPERVISOR MEETING MINUTES #6

Date: 10/02/2015
 Time: 14:00
 Venue: SIS Meeting Room 4.3

Attendees: Luqman, Trecia
 Apologies: Nil
 Agenda: 1. LTA Project / Data
 2. Tools
 3. Readings
 4. Mid-terms deliverables
 5. Any other business

S/N	Note / Task	Actor	Due Date
1.	<ul style="list-style-type: none"> ● Reference to Roy’s MAIS Report, same approach can be done to current LTA Data on MRT stations ● Project is an extension of Roy’s study using time series data mining <ul style="list-style-type: none"> ○ Pick up what Roy’s has already stopped and look into sub-segment ● Project is not about forecasting alone, need to do pattern discovery (e.g. similar usage pattern of commuters(adult, senior citizens, young school children)) ● After getting data, need clean and group data (e.g. 15mins time stamp) 	Luqman, Trecia	23/02/2015
2.	Data preparation and analysis to be done on SAS Enterprise Miner 12.1	Luqman, Trecia	23/02/2015
3.	Shared folder <ul style="list-style-type: none"> ● MAIS Project ● Time-series data mining folder <ul style="list-style-type: none"> ○ 2nd, 3rd pdf to know about mathematical techniques used ○ 4th and last pdf to know how it applies to retail chain ● singapore folder - good reference ● Smart card folder - “Minings smart card data 	Luqman, Trecia	23/02/2015

	from urban transit network” to know what have been done when people used smart card		
4.	Mid-terms <ul style="list-style-type: none"> ● Data preparation ● PPT Slides 	Luqman, Trecia	23/02/2015
5.	<ul style="list-style-type: none"> ● Need to put all minutes after each supervisor meeting into the dropbox folder ● Update the data and deliverable folder accordingly 	Luqman, Trecia	-

The meeting was adjourned at 14.40. These minutes will be circulated and adopted if there are no amendments reported in the next three days.

Prepared by,
Trecia Koh

Vetted and edited by,
Luqman