Date	Tuesday, 03/04/2018
Time	13:00 – 18:00
Venue	LKS Lib proj. 4-14
Attendees	Tan Yong Jin, Wu Wei, Wang Miaoqiong
Agenda	a. Update wiki page
	b. Update project documentation, incl. meeting
	minutes, handover notes
	c. Discussed research paper contents (based on the
	feedbacks collected from Prof. Kam and Meena)

S/N	Item Discussed	Remarks
1	Update wiki page	Update project progress, workplan, and project milestone.
		In Charge: Wang Miaoqiong, Wu Wei
2	Update project	We also updated meeting minutes, includes, internal meeting
	documentation, incl.	minutes, project sponsor meeting minutes, project supervisor
	meeting minutes,	meeting minutes.
	handover notes.	In Charge: ALL
3	Discussed research	Based on feedbacks collected and group discussion, our final
	paper contents (based	research paper will mainly focus on database management,
	on the feedbacks	which will specify the components, such as, Data migration,
	collected from Prof.	database standardisation, data cleaning. Based on that, we will
	Kam and Meena)	change our abstract, paper title to make it more aligned with the
		main content of the paper.
		Our literature review will include, such as comparison between
		file-based storage and database management, database
		selection (why MSSQL is selected as final solution), why we
		choose Power BI for the daily report generation.
		We will also discuss how these techniques can be used to benefit
		our project sponsor, how we develop our solution and the future
		works that can be implemented based on our solution.
		Detailed design of our final research paper can be seen from
		below screen shot.

(= 505' Excel DAbstract (half page) - DRMS - DWS - In autor Innon+h, Change from a file-based system autor intern Of Entro (half page) Database management system Japa + system Ornel - Parta of file-based storage vs. dutabase management. - Parta of file-based storage vs. dutabase management. - Power BL' (Software selection) report generation. Budy (10 Magas) - Data Migration - Data Standardistion - Data cleaning - Report Preparation on data: D Conclusion (1/2-29) - File-based vs. database. - Limitation of Power BI - Other learning prints.

Prepared by,

Wang Miaoqiong

Vetted by,

Tan Yong Jin, Wu Wei