

# Meeting #1 Minutes – Analytics Practicum

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**Date:** 9 Jan 2016

**Time:** 10:00 AM

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## Attendance

### Present

Tan Wei Liang

Tan Yu Ling

Melissa Lim

## Agenda Items

### 1. Finalised Proposal

- Scoped the project
- Discussed technologies to be used in the web application
- Updated Wiki page

## Action Items

1. Proposal - Data Section (**Melissa**)
  - Due Date: 2 days later
2. Proposal – Methodology Section (**Everybody**)
  - Due Date: 2 days later
3. Proposal – Rest of the sections (**Wei Liang and Yu Ling**)
4. Wiki Page (**Wei Liang and Yu Ling**)