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| Sponsor Meeting 3 | | | | | |
| 3.16.2016 | | 2:00 PM | | Teppei | |
| Meeting called by | Oh Peng Ho, Tan Jhun Boon, Yap Jessie | | | | |
| Type of meeting | Sponsor meeting | | | | |
| Facilitator | Tan Jhun Boon | | | | |
| Note taker | Yap Jessie | | | | |
| Timekeeper | Tan Jhun Boon | | | | |
| Attendees | Oh Peng Ho, Tan Jhun Boon, Yap Jessie, Itaru Nagao | | | | |
| Project Update | | | | | |
| 15 MIN | Tan Jhun Boon, Oh Peng Ho, Yap Jessie | | | | |
| Discussion | Update on staff KPI results and product portfolio results. | | | | |
| Conclusions | Unclear on MBA results and terms used (eg: leverage and lift) | | | | |
| Action Items | | | Person Responsible | | Deadline |
| Send Nagao-san results and possible actions | | | Tan Jhun Boon | | 21 Mar 2016 |
| Clarify leverage and lift | | | Oh Peng Ho | | 21 Mar 2016 |
| Next Steps | | | | | |
| 5 MIN | Tan Jhun Boon | | | | |
| Discussion | Cashier data required to continue on staff KPI analyis | | | | |
| Conclusions | Nagao-san will get store managers to fill out cashier data | | | | |
| Action Items | | | Person Responsible | | Deadline |
| Collect cashier data | | | Tan Jhun Boon | | 21 Mar 2016 |