

Supervisor Meeting Minutes #11

Date / Time 12th April 2018, 11.00am to 11.30am

Venue SIS, SR B1-1

Attendees Taffy Joan, Jerlyn, Jaehyun

Agenda 1. Feedback on Final Presentation

S/N	Notes / Task	Action by	Follow up
1	<p><u>Feedback (Good)</u></p> <ol style="list-style-type: none"> 1. Objectives of project met 2. Important to make practical recommendations for company to make for future data analysis 	-	-
2	<p><u>Improvements required</u></p> <ol style="list-style-type: none"> 1. Explicit citing to dashboard guidelines, bullet graph, sparklines, mosaic plot 2. Clearer introduction of PowerBI <ol style="list-style-type: none"> a. What is it b. What is the small fee (in slide) c. To acknowledge that basic Power BI has limitations but custom add ons are available on online community d. Use of data structure and dax language 3. (Slide 16) Sparkline needs to be tidied up to show zero indicators as zero instead of multiple minimum dots <ol style="list-style-type: none"> a. What does the red dot and green dot mean 4. Important learning outcome to include in conclusion is that with proper dashboard design, you can still come up with something useful i.e. Important of dashboard design practices 5. To include follow up exercise <ol style="list-style-type: none"> a. Usability study to consolidate user 	<p>Taffy</p> <p>Jerlyn</p> <p>Jaehyun</p> <p>Jerlyn</p> <p>Taffy</p>	<p>To update slide and report</p> <p>To update slide and report</p> <p>To update slide, report and application</p> <p>To update slide, report and application</p>

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	experience to study the acceptance / reasons of rejection from company, what are the actions needed to help in change management		
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Vetted by: Jerlyn and Jaehyun