

Date	Friday, 30/03/2018
Time	9:30 – 23:45
Venue	SMU Labs level 2
Attendees	Tan Yong Jin, Wu Wei, Wang Miaoqiong
Agenda	<ol style="list-style-type: none"> 1. Finalize dashboard contents 2. Complete and review draft paper 3. Complete and review draft poster

S/N	Item Discussed	Remarks
1	Finalize dashboard contents	<p>We finally decided to show two dashboards to project sponsor.</p> <ol style="list-style-type: none"> a. geospatial analysis on exceptions b. yearly aggregation of exceptions and changes of the exception over year <p>In Charge: Wang Miaoqiong, Wu Wei</p>
2	Complete and review draft research paper	<p>We decided to include three major components, database management, Power BI report and Tableau Dashboard in our research paper.</p> <p>In Charge: ALL</p>
3	Complete draft poster	In Charge: Wu Wei

Prepared by,
Wang Miaoqiong

Vetted by
Tan Yong jin and Wu Wei