Internal Meeting Minutes 9

Date: 27th February 2018

|  |  |
| --- | --- |
| Present: | Russell, Weilun, Jing Ying |
| Venue: | SIS Project Way |

## Agenda

* Run through Interim Presentation
* Update Wiki, Report and Presentation Slides (if needed)

|  |  |  |  |
| --- | --- | --- | --- |
| Time | Details | Person In Charge | Status |
| 14:00 | Our team met up for discussions and to rehearse for our Interim presentation. We ran through the slides and made some amendments to the slides, along with the report and the Wiki page. |  |  |
| 15:30 | There are also some changes to the sandbox as our team check the statistical significance for the Outbound analysis. This will also be re-submitted, together with the edited slides and report.  We will be rehearsing our individual parts and meet up again tomorrow morning for a final rehearsal. |  |  |

Upcoming To-Dos:

1. Interim Presentation Tomorrow ☺